

COUNTY COUNCIL LOCAL COMMITTEE FOR COPELAND

Meeting date: 15 May 2018

From: Executive Director – Corporate, Customer and Community Services

AREA MANAGER REPORT – COPELAND

1.0 EXECUTIVE SUMMARY

1.1 *The Area Managers report brings together information from across the Community teams including Community Development, Libraries, Archives, Public Health and Waste Prevention. This report provides Local Committee with an update on the work of each area, identified activity against priorities, highlights current issues and provides an overview of the budget position.*

2.0 STRATEGIC PLANNING AND EQUALITY IMPLICATIONS

2.1 *The Copeland Local Committee has both executive and non-executive duties as set out in the County Council's constitution. This report sets out the duties that have been fulfilled since the last meeting of Local Committee and recommendations for decisions that are required to fulfil those duties.*

2.2 *The County Council budget is a key part of the policy framework for the Council and links directly to the Council Plan and Directorate Service Plans. The Local Committee budgets are set as part of the Council budget setting process and links to priorities within the Area Plans. This report sets out the current financial position based on the budget held for the Copeland area.*

2.3 *The work of the Local Committee, through the Area Plan for Copeland, helps to achieve the Council Plan priorities which are:*

- *People in Cumbria are healthy and safe*
- *Places in Cumbria are well connected and thriving*
- *The economy in Cumbria is growing and benefits everyone*

2.4 *Consideration has been given to the potential equality implications of each project. If it is assessed that a project will not lead to discrimination or an inappropriate service it does not require an Equality Impact Assessment.*

2.5 *There are no issues in this report that identify any equality implications.*

3.0 RECOMMENDATION

- 3.1 Members note the budget summary outlined in Appendix 1.**
- 3.2 Members ratify the grant recommendation outlined in paragraph 4.2.**
- 3.3 Members agree the budget lines outlined in paragraph 4.3.**
- 3.4 Members agree the grant priorities referred to in paragraph 4.3 and outlined in Appendix 2.**
- 3.5 Members agree the amended Children & Young Person's Partnership Terms of Reference outlined in Appendix 3.**
- 3.6 Members agree the grant recommendation outlined in paragraph 4.8.**
- 3.7 Members agree to the request to change the Local Committee Terms of Reference to go to the next meeting of the Constitutional Review Group.**

4.0 BACKGROUND

BUDGET ALLOCATIONS

- 4.1 Attached at Appendix 1 is the monitoring update position for the revenue funding available to Local Committee.

COMMUNITY GRANTS AND STRATEGIC GRANT ACTIVITY

- 4.2 At an interim grants panel meeting on Thursday 12th April 2018 Members considered a number of approaches, and recommended the following:
 - An allocation of £9,500 to Howgill Family Centre, which is a sum originally allocated to work supporting the West Cumbria Child Poverty Forum at Local Committee in March 2017. The project is to part fund a Volunteer and Participation Coordinator who will help parents and carers to find employment and volunteering opportunities, also training Home Learning volunteers.
- 4.3 At the March 2018 Local Committee Members noted the delegated discretionary Communities budget. Funds are proposed to sit in two budget lines; General Provision and 0-19 Youth Services. Any grant requests coming forward will be measured against the revised priorities for Copeland as outlined in Appendix 2. Members expressed their preference to use discretionary budgets to commission work and adopt a proactive rather than reactive approach to grant funding.
- 4.4 Grants panel meetings are proposed as follows:
 - Wednesday 15th August 2018
 - Wednesday 31st October 2018
 - Wednesday 12th December 2018
 - Wednesday 6th February 2019

CHILDREN & YOUNG PEOPLE'S PARTNERSHIP

- 4.5 At Local Committee in January 2018 a Copeland Children & Young People's Partnership was established to scrutinise, influence and address particular issues, and to make funding recommendations against the 0-19 Youth Services budget.
- 4.6 At the first meeting of the Partnership on 20th March 2018, it was agreed that the reporting mechanism would be either through the Area Managers Report or a stand-alone report where timescales and deadlines allow. An amended Terms of Reference is attached at Appendix 3.
- 4.7 The second meeting of the Partnership on 27th April addressed the following agenda items:
- Adult literacy and home learning
 - Safe Families for Children
 - Pause
 - Being a Child in Cumbria – Summit 17
 - Cumbria Youth Alliance – Emotional Resilience Programme
- 4.8 A grant was recommended to Cumbria Youth Alliance towards the West Coast Bounce Back Resilience Project for Copeland specific delivery. Local Committee are recommended to agree an allocation of £20,000 from the total sum of £26,335 which was ring-fenced for the Children & Young People's Partnership from the 2017/18 financial year.
- 4.9 A programme of meetings has been arranged for 2018 on 15th June; 10th August; 19th October; 7th December.

COMMUNITY WASTE PREVENTION

- 4.10 The Community Waste Prevention Officer has delivered a range of activities in Copeland including:
- Continuing to work with Phoenix Youth Project to roll out Single Use Plastic workshops to young people in Moor Row and Frizington.
 - Waste prevention activities planned with the Youth Council based at St Peter's Hall, Woodhouse who are focusing on litter as an issue in their community.
 - Love Food Hate Waste workshops planned with U3A, Kells Social Group and at Whitehaven Library. This workshop is also going to be delivered to Copeland Local Committee Members.
 - An increase in ordered for subsidised food waste digesters and composters following a targeted social media campaign delivered by Resource Futures.
 - The Garden Organise Master Composters scheme, as funded by Copeland Local Committee, will be holding a volunteer training day in May. Volunteers will then be able to support local people to compost.
- 4.11 The Community Waste Prevention Officer will be supporting the development of the County Council's single-use plastic policy, and will be working with the Community Development Team on local projects using ring-fenced funding available to community groups.

COMMUNITY DEVELOPMENT TEAM

- 4.12 The Community Development Team is working with colleagues in the Allerdale Community Development Team to establish a West Cumbria Food Partnership to bring together work around food insecurity based on the principles of the Feeding Britain local network pilots.
- 4.13 The Community Development Team supported an event in Carlisle to generate interest in the roll out of FareShare; 18 Community Food Members have expressed an interest which will be enough to sustain a collection point, providing more communities with access to quality surplus food.

LIBRARY UPDATE

- 4.14 Whitehaven Library launched its Autism Friendly Library offer on 12 May, following on from the pioneering work at Millom Library. Similar pop-up sensory resources to those in South Copeland have been provided, to offer a safe, stimulating environment for younger autistic users which can be made available during regular dedicated sessions or for booked activities. These have been funded by the Copeland Local Committee. Other small adjustments have been made to ensure all staff have basic training and to provide a more suitable environment.
- 4.15 Press coverage during April, regarding the proposed plans to develop the Archive site and encompass a wider range of services, caused a small level of concern with some of the Library and archives users. Staff have been engaging with site visitors to discuss the proposed Hub development and what it may involve and the advantages it will offer.
- 4.16 Some newspaper coverage led people to think the library service was closing or being condensed onto the existing Archives building footprint. Others concerns were about access and expenditure. In most cases, where staff had the opportunity to talk to customers and explain the correct situation, including what the proposals involve, the public's reaction has been very positive.
- 4.17 In Summer 2016 Ennerdale Book Drop moved into a new location at the Gather. It was hoped this would lead to increased usage. Unfortunately levels of borrowing have continued to be very low, and make it questionable as to the merits of continuing to provide the service.
- 4.18 Analysis of the fourteen individuals who have used the facility in the past year from, April 2017- April 2018, shows that all but four also access other library service points. As a result of the low levels of use the provision of a Book Drop at Ennerdale will cease as of 29th June 2018 and further work will be done to ensure that any vulnerable individuals within that four retain access to reading materials. Library and community services promotion in the locality, including with the school, will continue through Community Services staff.
- 4.19 Staff continue to be involved in a wide range of collaborative, community focused activities. This includes helping provide archive awareness sessions at branch libraries for Local History Month during May. A Toy and

Clothes Swap, Love Food Hate Waste event, and Composting session are planned in the next few weeks.

- 4.20 Promotion of library and archive services also takes place in the wider community. This year, to support Festival of Learning, colleagues will showcase the resources and information available to social care and health professionals at West Cumberland Hospital in May, and with a varied programme of taster events in conjunction with Community Learning across Copeland in June.

ARCHIVE UPDATE

- 4.21 Staff are currently preparing the detailed plans necessary to enable them to vacate the archive building ready for when the building work associated with the Hub development commences at the end of this year. This involves forward planning for ongoing community work during the time the Archive building will be closed, and making provision for continuing valuable volunteer projects.
- 4.22 On site construction will require the transfer of Whitehaven's unique archival holdings to an alternative secure and specialist accommodation during the build. This material will not be available for public access during that period, of up to 12 months and the public will be advised accordingly in advance of the closure period.

PUBLIC HEALTH

- 4.23 Evidence suggests there is a demonstrable link that breast fed babies are more likely to have a healthy weight through their childhood. Public Health England (PHE) surveyed 1000 mothers of young children and findings revealed that in hindsight they wished they had been better prepared for breastfeeding. One of the key highlights was that 31% of mothers felt embarrassed about asking for help with breastfeeding from healthcare professionals.
- 4.24 PHE's Start4Life programme has created a 24/7 Breastfeeding Friend to encourage parents to ask for breastfeeding help if needed. The free digital support is available on a range of platforms including Facebook Messenger and Amazon Alexa, and questions can be asked with answered tailored to the age of the baby. For more information visit www.nhs.uk/start4life
- 4.25 Making Every Contact Count (MECC) is based on the principle of using the day-to-day interactions between individuals and organisations to encourage them to make positive changes to their health and wellbeing. For example with regards to smoking this is referred to as VBA (Very Brief Advice) based on asking about smoking status, advising on the best way of quitting and acting on the persons response. MECC focusses on lifestyle issues that, when addressed, can make the greatest improvement to someone's health – stopping smoking, drinking alcohol within recommended limits, healthy eating, being physically active, maintaining a healthy weight and improving mental health and wellbeing.

- 4.26 This is a developing area of work within the Cumbria County Council Public Health Team and colleagues are currently looking at how this can be introduced as an accredited training programme for all relevant frontline staff.
- 4.27 May is National Walking Month and Living Streets, the national charity that works to create safe, attractive and enjoyable streets, will be encouraging people to walk with their successful annual initiatives - to encourage everyone to get more walking into their day.
- 4.28 This year they have introduced a pledge - #Try20. Throughout May Living Streets will show 20 fun and easy ways to fit 20 minutes' walking in to your day. Through these events, they hope to show children and adults how easy, enjoyable and rewarding walking is and how it can lead to real changes in people's habits and lifestyles. For more information visit the Living Streets website [National Walking Month | Living Streets](#)
- 4.29 May is also Action on Stroke Month. A stroke is a "brain attack" caused by a disturbance of the blood supply to the brain. In some cases depending on the severity, and with immediate medical treatment, good or complete recovery can be achieved. However the consequences are often devastating and lead to significant quality of life issues and premature death.
- 4.30 Some people are more at risk of having a stroke if there have certain medical conditions including high blood pressure, high cholesterol, atrial fibrillation (an irregular heartbeat) or diabetes. Lifestyle factors that significantly increase the risk of having a stroke include smoking, being overweight, lack of exercise, poor diet and excessive alcohol consumption.
- 4.31 More information is available on the NHS Act F.A.S.T campaign [Stroke - Act F.A.S.T.](#) and from the Stroke Association [What is stroke? | Stroke Association](#)
- 4.32 Dementia Action Week is 21st – 25th May, the Mid Copeland Dementia Friendly Community Group will be hosting an Information & Drop in Event on Tuesday 22nd May from 10.00 am – 4.00 pm at The Windscale Club in Seascale, this will also mark the Launch of this group.
- 4.33 On Thursday 24th May from 4.00 – 8.00 pm at Gosforth Methodist Church Hall there will be a Drop in Event for local businesses **Becoming 'Dementia Friendly' – the benefits to your business**
- It is an opportunity to showcase their business by being involved in an exciting new development, the first in Copeland
 - It's good for business! It can improve their standing in the community and encourage people living with dementia and their families and friends to continue or start giving them their custom.
 - It's good for the workforce –free staff development opportunities, awareness of a condition affecting an employee, family or friend or making reasonable adjustments for their customers all promote job satisfaction and show commitment to their people.
 - Opportunity to work closely with other local businesses and organisations, building networks and sharing expertise.

- People with dementia and their families living in Copeland will feel reassured. They say they prefer going to local organisations where people know them and understand their needs.
- The Equalities Act 2010 says we need to make reasonable adjustments to support people with disabilities, including dementia.

Throughout the week Copeland Libraries will be hosting coffee mornings promoting Dementia Action Week challenging all of us to take action, however small.

As a Dementia Friend Champion, a Community Development Officer will be running Information Awareness Sessions throughout the week and thereafter, these are available for individuals, community groups, staff and Members..

LOCAL COMMITTEE

- 4.32 As Members are aware the new Council Plan has a vision to be ‘ A Council that works with residents, businesses, communities and other organisations to deliver the best services possible within the available resources’. In order to work more closely with the Borough Council it is recommended that the current Terms of Reference for the Local Committee be amended slightly in order to invite the elected Mayor and Deputy Mayor to sit on the Local Committee. This will enable cross organisational discussion to be progressed around services which are delivered by both Councils although the Borough representatives would not have voting rights.
- 4.33 It is further suggested that the Chair of the Copeland Association of Local Councils should also be invited to sit on the Local Committee under the same terms.
- 4.34 If Members agree to this change the Constitutional Review Group will be asked to consider and ratify the proposal.

5.0 OPTIONS

- 5.1 Members can agree, reject or amend the grant proposed.
- 5.2 Members can agree, reject or amend the budget lines recommended.
- 5.3 Member can agree, reject or amend the revised grants priorities.

6.0 RESOURCE AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Discretionary budgets are reporting £150,957 actual and committed spend against a budget of £308,361 leaving £157,404 of unallocated resource.

The £150,957 of actual and committed spend reflects the £9,500 recommended for Howgill Family Centre at the interim grants panel meeting on Thursday 12th April 2018

- 6.2 Non-discretionary budgets are reporting £156,616 actual and committed spend against a budget of £156,616 leaving no unallocated resource.

7.0 LEGAL IMPLICATIONS

7.1 Recommendation 3.1 is for Members information only and there are therefore no direct legal implications

In relation to Recommendation 3.2 under Part 2 D of the Constitution 2.4 (i) provides that it is an executive function of Local Committee to approve grants on the recommendation of bodies or persons approved by the Local Committee to make recommendations in respect of grants for the Local Committee area, where the proposed grant is more than £ 5,000.

7.2 In relation to Recommendation 3.3 – 3.5 there are no direct legal implications

7.3 In relation to Recommendation 3.6 under Part 2 D of the Constitution 2.4 (o) provides that it is an executive function of Local Committee to allocate, in accordance with the guidance agreed by Cabinet (on 3 March 2011), funds from the 0-19 services budget in order to support positive activities, both targeted and mainstream, designed to improve outcomes for children and young people and reduce inequalities and, in doing so, ensure that projects should address at least one of the following criteria:

- (i) Providing access to play, recreational, leisure or outdoor activities.
- (ii) Providing access to care or educational activities.
- (iii) Providing access to safe and enjoyable places for children and young people to go.
- (iv) Providing access to holiday, weekend or out of school activities.
- (v) Enabling children and young people's involvement and participation e.g. forum, youth council, engagement, empowerment, decision-making.
- (vi) Supporting children and young people to take part in volunteering or community action.

7.4 In relation to Recommendation 3.7 there are no direct legal implications

8.0 CONCLUSION

8.1 In conjunction with Local Committee Members a significant level of work continues to take place; this report highlights the array work available to the community through Members and the Community Services team.

Dawn Roberts

Executive Director – Corporate, Customer and Community Services

May 2018

APPENDICES

- Appendix 1** **Budget Summary**
- Appendix 2** **Grant priorities 2018/19**
- Appendix 3** **Terms of reference for the Children & Young People’s Partnership**

Electoral Division(s): All Copeland

Executive Decision	<table border="1"><tr><td>Yes</td><td><input type="checkbox"/></td></tr></table>	Yes	<input type="checkbox"/>	
Yes	<input type="checkbox"/>			
Key Decision	<table border="1"><tr><td><input type="checkbox"/></td><td>No</td></tr></table>	<input type="checkbox"/>	No	
<input type="checkbox"/>	No			
If a Key Decision, is the proposal published in the current Forward Plan?	<table border="1"><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>N/A</td></tr></table>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	N/A		
Is the decision exempt from call-in on grounds of urgency?	<table border="1"><tr><td><input type="checkbox"/></td><td>No</td></tr></table>	<input type="checkbox"/>	No	
<input type="checkbox"/>	No			
If exempt from call-in, has the agreement of the Chair of the relevant Overview and Scrutiny Committee been sought or obtained?	<table border="1"><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>N/A</td></tr></table>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
<input type="checkbox"/>	<input type="checkbox"/>	N/A		
Has this matter been considered by Overview and Scrutiny? If so, give details below.	<table border="1"><tr><td><input type="checkbox"/></td><td>No</td></tr></table>	<input type="checkbox"/>	No	
<input type="checkbox"/>	No			
Has an environmental or sustainability impact assessment been undertaken?	<table border="1"><tr><td><input type="checkbox"/></td><td>No</td><td><input type="checkbox"/></td></tr></table>	<input type="checkbox"/>	No	<input type="checkbox"/>
<input type="checkbox"/>	No	<input type="checkbox"/>		
Has an equality impact assessment been undertaken?	<table border="1"><tr><td><input type="checkbox"/></td><td>No</td><td><input type="checkbox"/></td></tr></table>	<input type="checkbox"/>	No	<input type="checkbox"/>
<input type="checkbox"/>	No	<input type="checkbox"/>		

PREVIOUS RELEVANT COUNCIL OR EXECUTIVE DECISIONS

***Cabinet decision re: delegated budgets February 2018
Local Committee agreement to budgets in March 2018***

CONSIDERATION BY OVERVIEW AND SCRUTINY

Not considered by Overview and Scrutiny.

BACKGROUND PAPERS

No background papers.

REPORT AUTHOR

Contact: Gillian Elliott; 07966 116941; gillian.elliott@cumbria.gov.uk