

## Appendix 3

### TERMS OF REFERENCE - CHILDREN AND YOUNG PEOPLE'S PARTNERSHIP

The Children and Young People's Partnership is a group established by Copeland Local Committee for the purpose of advising the Local Committee on decision making with regard to children and young people's issues across the district.

The Partnership will advise and inform the Local Committee on its priorities for Children's Services and other services affecting children and young people in Copeland, focusing on broad themes linking to the Copeland Area Plan and Cumbria County Council plan. Within the broad themes will be specific elements for focus to allow the Children & Young People's Partnership to have the opportunity to scrutinise, influence and support particular issues.

The Partnership will make funding recommendations through the 0-19 Universal Services budget to Copeland Local Committee on strategic projects that meet the priorities of the Children and Young People's Partnership. Those priorities will be aligned to the Copeland Area Plan and the Children's Trust Board priorities that 'children and young people are healthy, safe and achieving'.

The Partnership will guide Copeland Local Committee in their role as Corporate Parents, also identifying gaps in provision, incorporating health and wellbeing, and developing work that aligns to outcomes for the above priorities.

At its first meeting the group shall elect a chair and vice chair that shall remain in office for one year, after which the positions will be open to re-election. The secretariat of the Partnership shall be provided by the County Council's Community Development Team.

Copeland Local Committee will receive either a verbal update on the work of the Partnership at each meeting via the Children's Champion; written updates in the Area Managers Report; or a stand-alone report.

#### **Name of the Group**

The group shall be known as the Copeland Children and Young People's Partnership.

#### **Admission of Public and Press to Meetings**

As this working group does not come within the definition subscribed by section 100 (j) (2) of the Local Government Act 1972, in that it has not been constituted under any enactment as a corporate body and that it does not discharge functions of two or more principal Councils, it does not fall within the provisions of the admission of the press and public to meetings or access to information.

If the Partnership wish to or feel the need to they can open their meetings to the press and public with the proviso that the provision of Part 1 and Part 2 agenda items could apply should the need arise.

#### **Membership**

The membership shall for the time being consist of 4 members and will include the Chair of Copeland Local Committee and Copeland Local Committee Children's Champion.

#### **Cessation of Membership**

Should any member of the Partnership cease to be an elected member of the county council then they shall also cease to be a member of the Partnership. Should any member leave employment of their organisation, they shall also cease to be a member of the Partnership.

**Substitute Members**

To allow for the appointment of substitutes on those occasions when a member of the Partnership is unable to attend a meeting.

**Disclosure of interest**

Members should disclose personal and/or prejudicial interests relating to any agenda items.

**Co-option**

The Partnership shall have the power to co-opt other persons; representatives of agencies; members of the community; specialist technical advisers; or any other persons having regard to any support they can offer the working group.

**Frequency of Meetings**

Meetings will be held in the week before Copeland Local Committee report deadlines and diaried in advance.

**Confidentiality**

Due to the nature of the work, the Partnership will adhere to a strict code of confidentiality regarding information on individual young people and their families. Any issues surrounding Child Protection will be dealt with through County Council policies and procedures.

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