

LOCAL COMMITTEE CHAIRS AND LEADERSHIP

Minutes of a Meeting of the Local Committee Chairs and Leadership held on Monday, 9 July 2018 at Council Chamber, County Hall, Kendal at 10.00 am

PRESENT:

Mr SF Young (Chair)

Mr N Cotton
Mr KR Hamilton
Mr AJ Markley
Mr W McEwan

Mr I Stewart (Vice-Chair)
Mr C Weber
Mr D Whipp
Mr D Wilson

Also in Attendance:-

Mr M Barry	- Programme Lead - Infrastructure Planning
Mr S Consterdine	- Democratic Services Officer
Mr D Donnini	- Executive Director - Economy and Infrastructure
Mrs P Duke	- Senior Manager - Accountancy and Financial Planning
Ms G Elliott	- Area Manager - Copeland
Ms K Fairclough	- Chief Executive, Cumbria County Council
Mr P Greenup	- Senior Manager - Regulatory Services
Ms T Ingham	- Area Manager - Barrow
Mrs K Johnson	- Area Manager - South Lakeland
Mr J McVay	- Deputy Chief Fire Officer
Mr P Musgrave	- Area Manager (Carlisle)
Dr D Roberts	- Executive Director - Corporate, Customer and Community Services
Ms L Shaw	- Area Manager - Allerdale
Mr N Wright	- Area Manager - Eden

PART 1 – ITEMS CONSIDERED IN THE PRESENCE OF THE PUBLIC AND PRESS

37 APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr P Dew, Vice Chair of Eden Local Committee, Mr K Hitchen, Chair of Copeland Local Committee, Mr J Mallinson Vice Chair Carlisle Local Committee, Mr C Hogg, Vice Chair South Lakeland Local Committee and Mr A Barry, Vice Chair of Allerdale Local Committee.

38 MINUTES OF PREVIOUS MEETING

RESOLVED that, the minutes of the previous meeting held on Thursday 25 January 2018 be agreed as a true and accurate record, and signed by the Chair.

39 AREA WORKING AND LOCAL COMMITTEES

The Chief Executive gave a presentation with regards to Area Working and Local Committees.

This followed visits to all Local Committees by the Chief Executive and the Leader of the County Council and this was a summary of their findings.

Firstly the Chief Executive thanked all the Committees for their time and the suggestions made. She mentioned that there were common themes and issues raised from all of the meetings which included.-

- Early notice – involved with the right things at the right time
- Engagement
- Real influence on services in your area
- Local policy shaping

The Chief Executive explained that it was important that Local Committees maximised members role in projects in their areas so that they may influence and shape decisions.

It was appreciated that Local Committees must have early notice of emerging items so that they can influence and shape services and policy within Local Committee Areas. Local Committee's should also be able to consider all issues of relevance in their local area.

Local Committees should be given more information on Children and Adults performance and have a greater role in local economic and enterprise development.

There should be an agreed mechanism to influence and agree local council priorities which would strengthen local democratic accountability by representing public opinion.

In discussions it was agreed that the decision making process can be slow and that there must be better engagement and stronger focus in working with other organisations such as District Councils, Community and other outside organisations. Also the targeting of priorities within each area is important so that the allocation of resources can be appropriately made.

The outcomes of this course of action were discussed which would mean area planning would need to be tangible for individuals, departments and partners to invest their time and interest. It would also mean more accountability and more influence would be given to local committees who have the local knowledge and links to other bodies.

The Chief Executive explained that as the County Council is experiencing challenging times its culture needs to change to enable it to streamline the way it conducts its business to which members expressed their agreement. .

Overall the messages that have been received include:

- Commitment to joint working.
- Desire for improvement to benefit residents.
- Cultural changes as well as systems and processes.
- Streamlining Local Committee business.

The Chief Executive explained that the next stage is to hear member's views on the feedback so far. The report would be finalised within the next two weeks and actions then agreed. The draft of this report will be shared with members beforehand.

Any formal governance changes would need to be identified and implementation will start from Autumn 2018. This was a cultural change and we would all need to support and invest to achieve this.

The Committee thanked the Chief Executive for her presentation.

40 PARKING ENFORCEMENT UPDATE AND DISCUSSION

The Senior Manager - Regulatory Services, gave a presentation with regards to Parking Enforcement within Cumbria.

He explained that in 2017/18 a total of 37,324 Penalty Charge Notices for on-street parking contraventions were issued compared to 31,295 in 16/17. The current surplus income is in the region of £100k which is being used to refresh current priority lining and signing.

There are to be 4 additional Civil Enforcement Officers, (CEOs) recruited and there had been a uniform refresh for the officers.

Enforcement Agents have been appointed and had commenced pursuing unpaid fines.

A discussion took place in respect of the surplus income and how this would be distributed.

The Senior Manager - Regulatory Services explained that this would be used to refresh existing lines and signs and will be shared with local Committees to have work done in their area.

Concern was raised in connection with the impending legislation regarding parking on pavements as this would not be suitable for some rural and inner-city areas.

The Senior Manager - Regulatory Services suggested that a new policy would have to be produced prior to the legislation being introduced.

The Senior Manager - Regulatory Services raised a number of discussion topics:-

- Targeted on street parking? – The introduction of on street parking will go to Local Committees for a decision. An attempt to introduce on street parking a few years ago failed. However decisions would be

made on a local basis and the net income received would be kept by each local area, to be reinvested in the network.

- Parking permits charges? – To issue a charge for resident on street parking. This would be a consistent approach which is happening throughout the country. Income from this would be kept centrally to fund more CEO's
- Off street car parks? - If Local Committees identify any areas within their area, either Council owned or not, they could apply to have them converted into off street car parking. The County Council can run off street car parks and it would be an opportunity to accrue more income.
- Enforcement on behalf of Districts? - There may be a possibility of carrying out enforcement for the District Councils and may be discussed with them. Local Committees would be informed when discussions take place.

A discussion followed in respect of how these topics would be welcomed in each of the areas and the way each of the different areas would be affected by these suggestions.

The Committee thanked the Senior Manager - Regulatory Services for his presentation.

41 DISTRICT LOCAL PLANS AND INFRASTRUCTURE

The Programme Lead - Infrastructure Planning made a presentation concerning Local Plans and Infrastructure.

The presentation provided the Committee with an update following the Local Committee briefings on Local Plan and Infrastructure Delivery Plans. Also it proposed next steps for District/CCC member working groups to jointly identify and prioritise infrastructure schemes to support the delivery of the Local Plan.

All of the 6 Local Committees had received an update on Local Plans and IDP's and there had been a joint statement of intent between CCC and 6 Districts and LDNP. The YDNP is in progress and this sets out how we work together on Local Plan and IDP.

The statement of intent confirmed the importance of jointly prioritising the infrastructure schemes required to deliver the Local Plan. The Local Committees would support joint CCC and District Member forums and groups to undertake the prioritisation and identification of the infrastructure schemes. This would be either by working with the area managers through new or existing forums. These would be coordinated by the areas teams with the support of the Infrastructure Planning Team. There would also be early input from the Capital Programme Team.

This would enable the jointly identify funding sources for studies, scheme development and delivery also the types of funding – developer contributions, Government funding, LEP funding etc, some contribution may be required by District and County Council. Also the risks to be jointly shared and funding shortfalls identified early.

Once the infrastructure schemes were agreed and funding secured there should be joint public consultation between District or National Park (Local Planning Authority) and CCC (Highways Authority and Delivery body). The need is to be clear at all stages that the infrastructure scheme is necessary to support the District Council's Local Plan. The County Council delivers the infrastructure on behalf of District Council

In summary the Programme Lead - Infrastructure Planning suggested that members from District Councils and Local Committees have a role in identification and prioritisation of infrastructure schemes for the District Local Plan and Infrastructure Delivery Plan. Joint member working groups to be established (or existing groups used) and offered officer support from Area teams, Infrastructure Development Team and Capital Programme team.

A question was asked if it was just Schools and roads which were included in this plan and if so, would the utility Companies be included.

The Programme Lead - Infrastructure Planning explained that all, including the utility companies, would be involved.

The Committee thanked the Programme Lead - Infrastructure Planning for his presentation.

42 AREA PLANNING - STANDING ITEM

A report was presented on behalf of the Assistant Director – Public Health and Communities which provided an overview of the principles of Area Planning and the very local approach that had been adopted. It also provided a progress update on the activity and achievements within each local committee area.

The report provided an overview of the principles of Area Planning and the very local approach that had been adopted. It provided a progress update on the activity and achievements within each Local Committee area. The report provided an overview of the activities that have been facilitated through local committees for the period November 2017 to May 2018.

Since the last meeting of Local Committee Chairs and Leadership, all 6 Local Committees had a detailed area planning discussion with the Leader and Chief Executive. This highlighted a new approach which members showed great support for and put forward ideas. These are being considered in the context of refreshed area working.

Allerdale Area Planning Update

Area Working

Since last LCCL, Members had received updates as private member briefings, presentations or development days presenting opportunities to discuss any relevant developments and activities. This was in addition to, and informed by weekly chair and vice chair updates.

Tour of Britain

This year, Cumbria will host two stages of the Tour of Britain with stage 5 on Thursday 6 September being a newly introduced Team Time Trial taking place in Allerdale. In addition, Stage 6 of the Tour of Britain will start in Barrow on Friday 7 September with a finish in Allerdale. Locality groups that cover the time trial, finish and local community engagement had been established and include the County Council, Allerdale Borough Council, town and parish councils, Forestry Commission and sponsors. The work carried out by these groups covered the lead in to the Tour of Britain with activities and events already starting, the two days of stages 5 and 6 and the ongoing legacy left by such a high profile event in the area.

Particular emphasis has been given to public health promoting activities with pop-up cycling clubs to encourage young people to get active and gain confidence whilst cycling, with Watchtree Wheelers running two weeks of activities to immediately follow the event. The aim is to encourage events that appeal to a wide audience from the keen cyclist to a primary school child and everyone in between.

Community Development and Public Health:

Working with the University of Lancaster, the team had engaged with local residents in Salterbeck, one of the most deprived wards. The project worked with the local residents to investigate the more deep rooted causes of unemployment and the local businesses and other stakeholders to build these factors into existing strategies so that employment opportunities for the local residents could be improved.

The team won the Research for Wellbeing Award as part of the North West Coastal Research and Innovation Awards for this project.

Barrow Area Planning Update

Area Working

At the end of the monthly Grants Panel, Members continue to receive regular updates and had an opportunity to discuss any relevant developments and activities, for example in relation to the BAE developments, significant highways work such as on Jubilee Bridge and in relation to local properties.

Working With Local Partners

Regular partnership meetings continue to be held between members of the Local Committee and lead members from the Borough Council. These consider a range of issues and help to enable early discussion on any issues that may be arising or potential opportunities for closer working.

Most recently a session was held, facilitated by North West Employers to look at how joint working can continue to be strengthened and developed, and the aim is to develop a joint plan focussing on those areas that the Borough and County Council can work on together.

The regular meeting of the Joint Rural Forum consisting of Borough, County and Parish Councillors met on 20th June and considered a number of issues including highways, transport and an update from CALC on the development of the England Coastal Path.

Tour of Britain

As Stage 6 of the Tour of Britain will start from Barrow on Friday 7th a locality working group had been established between, the Local Committee, Borough Council, Business Improvement District and BAE Systems. The focus of the group was not only to ensure that the start of the race is successful, both in terms of the technical work necessary, but also the wider activities, engagement and legacy that was hoped to be delivered by this event.

A range of activities are being planned not only for the day in Barrow but for the full weekend, and schools are being invited to “adopt a team,” enter the design the starters flag, and design the winners jersey competitions, and come along to the event itself. This was a fantastic opportunity for Barrow to showcase the area and to promote physical activity and the associated health and wellbeing benefits.

Community Development and Health and Wellbeing

Health and Wellbeing continues to be the cornerstone of Barrow area planning with one of the Committee’s three priorities being to improve health and wellbeing and tackle poverty. The Public Health Locality manager and Community Development team continued to work with local Members and their communities to support capacity building and encourage co-delivery of services.

Carlisle Area Planning Update

Following the detailed area planning discussion with the Leader and Chief Executive this highlighted a new approach which members showed great support for and put forward ideas. These are being considered in the context of refreshed area working.

This work had led however to a renewed focus on Area Planning at Carlisle Local Committee Level and the potential for closer working with partners such as Carlisle City Council. An Area Planning session was held with members on 26th June where members were taken through a presentation detailing the key statistics for Carlisle, the key assets (CCC owned, human assets and other significant physical assets).

The session was designed to begin to examine early priorities so that Local Committee is well placed to move forward and lead when new working arrangements begin to be implemented.

Armistice Centenary

Plans to commemorate the centenary of the Armistice at the county memorial in Rickerby Park are progressing well. The event was expected to draw a larger crowd than is often the case given the significance of the centenary. Lord Bragg of Wigton, the Lord Lieutenant of Cumbria, Chairman and Leader of Cumbria County Council will all be in attendance for a service at the Cenotaph involving live music, readings and poetry. A small amount of funding had been identified to pay for audio and

lighting hire and other issues associated with running and event of this type. The event was being run by Royal British Legions Cumbria Branch.

It's a great example of the County Council working with Carlisle City Council, military partners, armed forces associations such as Royal British Legion, Friends of Rickerby Park, elected members and Community Development to pull together an appropriate commemoration of this important event.

Copeland Area Planning Update

Area Working

Following the detailed area planning discussion with the Leader and Chief Executive to discuss the approach to renewed area planning, Members were supportive of a renewed form of area working and keen to engage in closer local working relationships to enhance their ability to deliver to the community. They had requested any necessary changes are made through Constitutional Review Group so they could invite Borough Council and local council representation to attend Local Committee meetings. They felt this would enhance the refreshed way of delivering activity in the Copeland area.

Following the session Members were keen to raise the profile of the wide range of services for which the Council is responsible. As a result the Children and Young Peoples Partnership had been re-examining the services operating in the area and their priorities in order to ensure it was maximising the use of local funding. They had briefings on Looked after Children, Alternative Education provision, Safe Families for Children, PAUSE, Detached Youth Work, CYA Emotional Resilience Programme and Summit 17.

Area Planning and Customer Services sessions had been held with Members to consider where services are being delivered from and if they were the most suitable locations and/or if there were alternative options which could reduce duplication or create shared partner facilities.

Members received a briefing on the Planning SLA between CBC and the County which was initiated to S106 and S278 Infrastructure deficit and Major infrastructure requirements. In order to ensure this worked effectively a joint working group was being developed which will be able to report back through Local Committee.

Local Members had undertaken visits to Hespian Wood MBT, the Low Level Waste Repository Ltd at Drigg, the new Cumbria Care Home under construction in Hensingham and Campus Whitehaven.

Community Development and Health and Well Being

The Local Committee were aware of, and working on, the ICC health and wellbeing priorities of dementia, obesity, poverty, sensory impairment and learning disabilities. Local Member Champions continue to be of importance in delivering on these priorities with Copeland now hosting 2 Autism Friendly Libraries at Whitehaven and Millom; the launch in Millom on 24th March followed by Whitehaven on 12th May. As

a consequence of this work the National Autistic Society had awarded them Autism Friendly awards.

Community and Partner activities

To progress the concept and development of the Whitehaven Community Hub 3 branch libraries were closed earlier this year. Since then the Community Development team, on behalf of the Local Committee, has been working to support their development and these are now hosting Early Years work through the Howgill Trust in Kells and a Community Café is being trialled at Mirehouse. Additionally the project at Seascale Library continues to be progress toward Cabinet for approval to create a community hub with library provision.

Eden Area Planning Update

Regular area planning sessions continue to enable local Members to focus on key issues for Eden. The next session, planned for July, would be a group workshop to better understand local issues and priorities around skills and learning and how committee resources and community relationships could support development.

Member working groups

Earlier in the year, Eden Local Committee had a number of discussions about the format of Committee and expressed a desire to investigate working groups to streamline some of the business. Members agreed on forming working groups comprising elected Members, community officers and others with appropriate experience.

Penrith Parking and Movement Study

Following engagement with the town and district Council, the draft invitation to tender for the Penrith Parking and Movement Study, commissioned by the Local Committee, had been reviewed by the internal council working group (comprising colleagues from community, infrastructure planning, highways and parking services) and would be issued this month.

It is hoped that this study would not only resolve long standing parking issues for residents but also provide a template for improving movement for those living in, working in and visiting the town.

The Penrith Vision and wider infrastructure planning

The committee had been kept informed regarding the development of Eden District Council's Strategic Masterplan for Penrith. It is now expected that Eden District Council would carry out public consultation on the Penrith Masterplan, though the form and timescales were yet to be determined. Eden Local Committee would be briefed on EDC's consultation documentation for the Penrith Masterplan.

Community development, Health and wellbeing

Stronger Communities fund

One of the committee's current priorities was to develop strong and resilient communities. To help achieve this priority the committee recently agreed to a micro-grant fund to enable local communities to set up 3 initiatives that will support more vulnerable people locally. Eden communities can now approach committee for guidance and funding to develop.

Community services / Libraries

The service regularly promotes and hosts health and wellbeing initiatives. To promote Mental Health Awareness Week recently library staff held a social event with the local mental health support group as well as the local Health and Wellbeing Coach, the Salvation Army and the Town Council where the library's mental health resources were promoted.

The relationship with waste minimisation continues to bloom. In Eden, our libraries had hosted a wide range of behavioural change initiatives such as sessions on "plastic clever" household cleaning, clothes and toy exchange centres, and interactive compost critter sessions for families.

Other local health based initiatives

The Committee recently funded a Community Falls Prevention worker who targets community groups in Eden to deliver a proactive session on risk factors, prevention tips and strength and balance exercises. This was a three year pilot project in conjunction with the Royal Society for the Prevention of Accidents.

The team are continuing to promote dementia initiatives within the district. Alston Dementia Action Alliance launched on 26 June and Penrith Dementia Action Alliance launched a local directory at an event on 21 May during Dementia Action Week. A host of other activities also took place in the town during the week.

South Lakeland Area Planning Update

Infrastructure and Spatial Planning

Kendal Strategic Transport Infrastructure Plan (supporting Local Plan refresh)

Local Committee, SLDC and Kendal Town Council previously jointly commissioned a study to explore strategic options for Kendal's future infrastructure requirements in order to facilitate inward investment, improve connectivity and increase resilience. The next stage of study work to investigate the feasibility of transport improvements in Kendal was presently being commissioned by the 3 partners. It aims to explore all the studies undertaken to date, review proposals and bring together a 'whole place' approach to the phasing, planning and delivery of potential improvements.

Working with Local Partners

South Lakeland District Council

The Chair and Vice Chair of the Local Committee with the Area Manager continued to develop a productive working relationship with the leader, deputy leader and CEO of SLDC to work across areas of common strategic interest. This was in accordance with the Area Planning/Working aims of the council and ensured a joined up approach to community issues.

The Area Manager was a member of SLDC's new Community Infrastructure Levy (CIL) Technical Officers Group and, in addition to assessing proposals for CIL funding, would ensure that Local Committee members were fully consulted on the CIL prioritisation and expenditure.

Integrated Care Communities

CCC continued to work with NHS colleagues and partners to roll out the ICC programme with the aim of improved, more efficient working. As a critical partner, we were working with NHS colleagues across the 5 ICC footprints in South Lakeland to influence and shape the approach. Together we were now working across natural communities and using the 8 towns identified by Local Committee as the key service centres. To date we had been successful in demonstrating the power of social capital and the benefits of co-production with communities. Along with the delivery of joint activity, the narrative and vocabulary had shifted significantly to become more asset-based with reference to the wider determinants of health, rather than an 'ill-health' focus.

Refugee Resettlement

The Refugee Re-settlement programme had been successfully rolled out in Kendal and Ulverston. A local multi-agency task group, led by CCC, was in place and had taken a co-ordinated approach in order to ensure the families were able to settle and integrate within the community. The group had considered such issues as acquiring suitable housing, initial meetings with DWP and housing providers, education and community cohesion.

Tour of Britain

Local Committee was supporting communities and schools across South Lakeland to prepare and participate in the Cumbrian stages of the tour in September. Communities and towns were being encouraged to take advantage of the opportunities this brought, including encouraging greater physical activity, bringing communities together to celebrate and strengthen cohesion, supporting businesses to build on the increased footfall and also for towns and villages to showcase themselves on a national/international stage through the televised coverage. In addition to the work with their communities, Local Committee had provided financial support to get information packs into every school across South Lakeland and small grants to community groups to support their activity. To date there are 18 activities and/or events taking place across South Lakeland.

Working with Communities and Third Sector

There were a number of opportunities which were being taken forward at present with the third sector, including the Windermere Library becoming a sustainable exhibition and learning space managed by the Paradise Trust; The Lunesdale Hall in Kirkby Lonsdale developing into a community hub with library provision included as the offer; Interest from Lakes Parish to further develop Ambleside Library building as a community hub; the Sandgate Hydrotherapy Pool developing into a sustainable business model with the Trust.

The Local Committee, supported by the Community Development Team, continues to work with communities within its 18 electoral divisions taking an **asset based community development** approach to support capacity building and encourage co-production of services

RESOLVED that members note the report and the continued developments within each of the 6 Local Committee areas as detailed within the appendices A to F of the report.

43 DATE & TIME OF NEXT MEETING

The next meeting will be held on Monday 26 November 2018 at 10.00 am, Council Chambers, County Hall, Kendal.

The meeting ended at 12.25 pm