

# **COUNTY COUNCIL LOCAL COMMITTEE FOR CARLISLE**

**Meeting date: 9 January 2019**

**From: Executive Director – Corporate, Customer and  
Community Services**

## **REVISED TERMS OF REFERENCE**

### **1.0 INTRODUCTION**

- 1.1. This report is to advise of the revised Terms of Reference for Local Committees which all Members are to note.
- 1.2 The revised Terms of Reference are set out in the Appendix of this report.

### **2.0 BACKGROUND**

- 2.1 Over the summer and early autumn work was undertaken by the Leader and Chief Executive, with members and Local Committee Chairs, to explore how collectively the Council could achieve greater local focus and democratic accountability through local committees, with a refreshed approach to area planning that would shape services more effectively and create efficiencies and benefits for local residents.
- 2.2 As part of the review process, the Terms of Reference of Local Committees (Part 2D) were reviewed to ensure that they remain relevant to the current and envisaged activity of Local Committees. The proposal for draft Terms of Reference were considered at a workshop with Local Committee Chairs on 18 October and were further considered by the Constitution Review Group on 30 October.
- 2.3 The draft Terms of Reference were then reviewed and approved by Council on 15 November and so now replace the previous Terms of Reference as Part 2D of the Council's Constitution.
- 2.4 The Constitution Review Group will keep the new Terms of Reference under review for the next 12 months to consider whether further amendments are required.

### 3.0 RECOMMENDATION

3.1 *That members note the Terms of Reference of the Committee.*

### 4.0 CONCLUSION

4.1 This report is to inform members of the Terms of Reference of the Committee.

**Dawn Roberts**

**Executive Director – Corporate, Customer and Community Services**

*November 2018*

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### APPENDICES

#### **Appendix Revised Terms of Reference**

Electoral Divisions: All Carlisle

Executive Decision

	No
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Key Decision

	No
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If a Key Decision, is the proposal published in the current Forward Plan?

		N/A
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Is the decision exempt from call-in on grounds of urgency?

	No
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If exempt from call-in, has the agreement of the Chair of the relevant Overview and Scrutiny Committee been sought or obtained?

		N/A
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Has this matter been considered by Overview and Scrutiny?  
If so, give details below.

	No
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Has an environmental or sustainability impact assessment been undertaken?

		N/A
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Has an equality impact assessment been undertaken?

		N/A
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***N.B. If an executive decision is made, then a decision cannot be implemented until the expiry of the eighth working day after the date of the meeting – unless the decision is urgent and exempt from call-in and necessary approvals have been obtained.***

### PREVIOUS RELEVANT COUNCIL OR EXECUTIVE DECISIONS

***No previous relevant decisions***

**CONSIDERATION BY OVERVIEW AND SCRUTINY**

*Not considered by Overview and Scrutiny*

**BACKGROUND PAPERS**

*No background papers*

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