

REVISED TERMS OF REFERENCE

LOCAL COMMITTEES

1 Introduction

- 1.1 The Council has six Local Committees, one for each of the following areas:
- Allerdale
 - Barrow
 - Carlisle
 - Copeland
 - Eden
 - South Lakeland.
- 1.2 Each covers the area defined by the area boundary of one of Cumbria's district councils and exercises its functions in relation to that area.

2 Membership

- 2.1 The county councillors elected for electoral divisions wholly or partly within the area of the Local Committee.
- 2.2 Local Committees may co-opt an additional member from the relevant District Council, who shall be a non-voting member of the committee.

3 Working Groups

- 3.1 Local committees may establish working groups or sub-groups to progress key areas of work between meetings of the local committee. Working groups and sub-groups do not have decision making powers.

4 Purpose of Local Committees

- 4.1 The main purpose of Local Committees is to optimise the use of Council assets and resources in their area; to influence Council policies and strategies affecting their area; and through the "whole area approach", to work with communities and partner organisations to enable public services to be shaped locally, to achieve the best possible outcomes within available resources.
- 4.2 Each Local Committee also has specified executive decision making powers, delegated by the Leader of the Council, which are set out in this Part and which are subject to call in.
- 4.3 In carrying out their functions, Local Committees must comply with the Council's budget and policy framework and the policies of the Council as adopted by full Council or the Cabinet.

5 Functions of Local Committees

5.1 The functions of a Local Committee are to:

5.1.1 Area Planning Functions

- a) Review regularly the planned Council activities operating within the area covered by the committee, to understand and make use of local knowledge to support the development of natural communities; and to report annually to Local Committee Chairs and Leadership on progress and future plans.
- b) Liaise with other bodies delivering services in the area, to seek to co-ordinate planned activities, and to improve services for the residents of the area by working together as effectively as possible.
- c) Consider, and where requested provide a response, to reports following external inspections, including by OFSTED, CQC and HMICFRS.
- d) Make representations to the relevant decision maker on:
 - i. matters requiring formal school organisation proposals;
 - ii. community regeneration and infrastructure development;
 - iii. service provision within the Local Committee's area;
 - iv. proposed community asset transfers in the Local Committee's area
 - v. any other matter affecting the Local Committee's area.
- e) Agree, monitor and review the Local Committee's budget, subject to any ring-fencing directions issued by Cabinet.

5.1.2 Decision Making Functions

Business Improvement Districts

- a) Determine the Council's position in respect of a proposal to establish a Business Improvement District in the Local Committee's area.
- b) Authorise an officer to exercise the Council's vote in accordance with the approved position, in the ballot relating to the proposal.

Community Investment Grants

- c) Adopt and keep under review a policy for the award of grants from the Local Committee's budget, in line with any guidance issued by Cabinet or the s151 Officer.
- d) Approve applications for grants from the Local Committee's budgets for amounts exceeding £5,000 in line with the policy.
- e) Review and evaluate grants awarded from the Local Committee's budget.

Highways Transport and Parking

- f) Agree and keep under review the implementation of, the highways revenue budget and capital programme for the local committee's area to support the Council to carry out its statutory duty to maintain the highway in a safe condition as far as reasonably practicable.

- g) Approve the making of traffic regulation orders in accordance with powers under Parts I, II and IV of the Road Traffic Regulation Act 1984, **except** for the making of Traffic Regulation Orders which involve the introduction of charging for on-street residents permits, which are delegated to the Executive Director – Economy and Infrastructure subject to a decision of the appropriate member body to introduce such charges.

Miscellaneous

- h) Commission technical assessments to ascertain the need for school crossing patrols in the Local Committee area, and establish or disestablish patrols in accordance with Council Policy.
- i) Appoint members to outside bodies where the power to appoint to the body has been delegated to the Local Committee.
- j) Exercise the Council's functions as trustee where the Council is the sole trustee of a trust based in the Local Committee's area.

5.2 Referrals to Cabinet

Local Committees may refer to Cabinet specific issues that the committee considers to be of significant concern in their area, which fall within the remit of the Cabinet.