

CUMBRIA COUNTY COUNCIL – PORT OF WORKINGTON
Recommendations and Action Plan for Workington Harbour Management Committee

<i>Ref No.</i>	<i>Recommendation</i>	<i>Person Responsible</i>	<i>Agreed/Intended Action</i>	<i>Implementation Date</i>	<i>Progress update</i>
1	To consider the Ports Good Governance Guidance published by Department for Transport in 2018.	Designated Person/Duty Holder	Review governance arrangements in line with DfT's recently published Ports Good Governance Guidance.	June 2019	Completed
2	The Workington Harbour Management Committee members to consider implementation of the Terms of Reference of the newly constituted Workington Harbour Management Committee	WHMC Members	WHMC members to identify and agree intended actions to ensure implementation and management of its functions and responsibilities.	October 2019	Completed
3	An Officer from Allerdale Borough to attend future Workington Harbour Management Committee meetings	Acting Executive Director / Port Manager	An officer from Allerdale Borough Council be invited to attend WHMC meetings	August 2019	Completed
4	Investigate interest in the establishment of a Port User group	Acting Executive Director / Port Manager	Arrange a meeting for key port stakeholders with the aim to strengthen commercial relationships and assess how the Port can further develop.	October 2019	Work in progress
4	Workington Harbour Management Committee members to consider developing a future Business Plan for the Port	Acting Executive Director / Port Manager	Commence initial process for the development of a 3-5 year Business Plan for the Port of Workington	February 2020	Work in progress
5	Workington Harbour Management Committee members to consider the recruitment of Co-opted members to the newly constituted Workington Harbour Management Committee	WHMC Members	WHMC members to identify and agree intended actions regarding recruitment of Co-opted members to the committee.	January 2019	Work in progress
6	PMSC awareness training for the Duty Holder and Workington Harbour Management Committee members	Designated Person	Arrange awareness training for the Duty Holder and Workington Harbour Management Committee members.	December 2019	Work in progress