

12 November 2018

**To: The Chair and Members of the Chief  
Officers' Committee**

# Agenda

## CHIEF OFFICERS' COMMITTEE

A meeting of the Chief Officers' Panel will be held as follows:

**Date: Tuesday 20 November 2018**  
**Time: 1.00 pm**  
**Place: Chairman's Room, Cumbria House, Carlisle**

**Dawn Roberts**  
**Executive Director – Corporate, Customer and Community Services**

Enquiries and requests for supporting papers to: Jackie Currie  
Direct Line: 01228 221030  
Email: jackie.currie@cumbria.gov.uk

*This agenda is available on request in alternative formats*

Serving the People of Cumbria

## **MEMBERSHIP**

### **Conservative (2)**

Mr J Airey  
Mrs HF Carrick

### **Labour (2)**

Mrs A Burns  
Mr S Young (Chair)

### **Liberal Democrat (1)**

Mrs P A Bell

## **ACCESS TO INFORMATION**

### **Agenda and Reports**

Copies of the agenda and Part I reports are available for members of the public to inspect prior to the meeting. Copies will also be available at the meeting.

The agenda and Part I reports are also available on the County Council's website – [www.cumbria.gov.uk](http://www.cumbria.gov.uk)

### **Background Papers**

Requests for the background papers to the Part I reports, excluding those papers that contain exempt information, can be made to the Legal and Democratic Services Unit at the address overleaf between the hours of 9.00 am and 4.30 pm, Monday to Friday.

# **A G E N D A**

## **PART 1: ITEMS LIKELY TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC**

### **1 APOLOGIES**

To receive any apologies for absence.

### **2 EXCLUSION OF PRESS AND PUBLIC**

To consider whether the press and public should be excluded from the meeting during consideration of any item on the agenda.

### **3 DISCLOSURES OF INTEREST**

Members are invited to disclose any disclosable pecuniary interest they have in any item on the agenda which comprises

- 1 Details of any employment, office, trade, profession or vocation carried on for profit or gain.
- 2 Details of any payment or provision of any other financial benefit (other than from the authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. (This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
- 3 Details of any contract which is made between you (or a body in which you have a beneficial interest) and the authority
  - (a) Under which goods or services are to be provided or works are to be executed; and
  - (b) Which has not been fully discharged.
- 4 Details of any beneficial interest in land which is within the area of the authority.
- 5 Details of any licence (alone or jointly with others) to occupy land in the area of the authority for a month or longer.
- 6 Details of any tenancy where (to your knowledge)
  - (a) The landlord is the authority; and
  - (b) The tenant is a body in which you have a beneficial interest.

- 7 Details of any beneficial interest in securities of a body where
- (a) That body (to your knowledge) has a place of business or land in the area of the authority; and
  - (b) Either –
    - (i) The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - (ii) If that share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

In addition, you must also disclose other non-pecuniary interests set out in the Code of Conduct where these have not already been registered.

#### **Note**

**A “disclosable pecuniary interest” is an interest of a councillor or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they are civil partners).**

#### **4 MINUTES**

To confirm as a correct record the minutes of the meeting of the Panel held on 29 October 2018 (copy enclosed).

### **PART 2 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC**

#### **5 SHORTLISTING FOR THE POST OF ACTING EXECUTIVE DIRECTOR, ECONOMY AND INFRASTRUCTURE**

To consider a report from the Chief Executive (copy enclosed for members only)

*Not for publication by virtue of Paragraph(s) 2 of Part I of Schedule 12A of the Local Government Act 1972, as this report contains exempt information relating to an individual.*

# Agenda Item 4

## CHIEF OFFICERS' COMMITTEE

Minutes of a Meeting of the Chief Officers' Committee held on Monday, 29 October 2018 at 1.00 pm at Chairman's Room, Cumbria House, 117 Botchergate, Carlisle.

### PRESENT:

Mr SF Young (Chair)

Mr J Airey  
Mrs A Burns

Mrs HF Carrick  
Mrs S Sanderson

### Also in Attendance:-

Ms K Fairclough - Chief Executive, Cumbria County Council  
Mrs J Currie - Senior Democratic Services Officer  
Mrs C Brown - Manager - People Strategy

### PART 1 – ITEMS CONSIDERED IN THE PRESENCE OF THE PUBLIC AND PRESS

#### 12 APOLOGIES

An apology for absence was received from Mrs J Willis (substitute - Mrs S Sanderson)

#### 13 EXCLUSION OF PRESS AND PUBLIC

**RESOLVED** that, the press and public be excluded from the meeting during consideration of Agenda Item No: 6 – Appointment of an Acting Executive Director – Economy and Infrastructure by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as it contains information relating to any individual.

#### 14 DISCLOSURES OF INTEREST

There were no disclosures of interest made on this occasion.

#### 15 MINUTES

**RESOLVED** that, the minutes of the previous meeting held on 14 June 2018 be agreed as a true and accurate record.

#### 16 DATE AND TIME OF NEXT MEETING

The next meeting will be held on 20 November 2018 at Cumbria House at 1pm

**PART II – ITEMS NOT CONSIDERED IN THE PRESENCE OF THE  
PUBLIC AND PRESS**

**17 APPOINTMENT OF AN ACTING EXECUTIVE DIRECTOR - ECONOMY AND INFRASTRUCTURE**

Members considered a report from the Chief Executive which sought members' approval to make temporary acting arrangements to cover the post of Executive Director, Economy & Infrastructure for an initial period of twelve months, with an option to extend by a further six months whilst consideration is given to the permanent appointment of this post.

The current post holder would leave employment on 31 October 2018. In view of work priorities it was necessary to consider backfill arrangements on a temporary basis for the post of Executive Director, Economy and Infrastructure in order to maintain leadership continuity for the directorate and effectively manage risks.

The recommended selection process would be a member interview panel comprised of the relevant members of the Chief Officer Committee.

The Panel was asked to note that under the Council's constitution any recommendation to appointment subsequent to the interviews would be subject to there not being any material and well-founded objection by members of the Executive.

It was proposed that a temporary appointment of Acting Executive Director, Economy & Infrastructure be made for the period of up to twelve months, with an option to extend for a further six months whilst consideration was given to the permanent appointment to the post.

Members considered the options for making the appointment and upon conclusion of the discussion it was **AGREED** that Option 1 be the preferred option. This being:-

- The post is advertised internally for consideration by applicants who meet the necessary essential criteria for the role. It is believed that appropriate candidates can be found internally without going to the additional expense and delay of considering external applicants. This is the recommended option.

**RESOLVED** that, the Committee

- (1) Agree that the period of the acting appointment should be for an initial period of up to twelve months with an option to extend by a further six months, whilst consideration is given to the permanent appointment of this post;

- (2) Approve the recommended remuneration package for the temporary post;
- (3) Proceed with a selection process and interview those candidates, who may make an expression of interest and where they are deemed to meet the essential criteria for the post, as laid out in the job profile and person specification.

The meeting ended at 1.20 pm

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# Agenda Item 5

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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