

# **SCRUTINY ADVISORY BOARD – COMMUNITIES AND PLACE**

**Meeting date: 24 September 2020**

**From: Strategic Policy and Scrutiny Advisor**

## **Board Briefing**

### **1.0 Purpose of Report**

- 1.1 This report provides the Communities and Place Scrutiny Advisory Board with the Board's current work programme, and the current Forward Plan of Key Decisions
- 1.2 This report also outlines the proposed approach for further scrutiny regarding verge maintenance and for tracking recommendations by the Board.

### **2.0 Issues for Scrutiny**

- 2.1 Members are asked to:
- 2.2 Consider the Board's current work programme as attached at Appendix 1 and consider any additions that Members would like to make.
- 2.3 Consider the Forward Plan of Key Decisions for 1 October 2020 – 30 November 2020; attached at Appendix 2
- 2.4 Note update regarding scrutiny for verge maintenance
- 2.5 Consider and agree method of tracking actions from the Board going forward

### **3.0 Work Programme**

- 3.1 This Board's current work programme is attached at Appendix 1
- 3.2 Board members are asked to consider the attached work programme and identify any amendments and or additions that Members would like to make.

### **4.0 Forward Plan of Key Decisions**

- 4.1 The current Forward Plan of Key Decisions for 1 October 2020 – 30 November 2020 is attached at Appendix 2. Members are asked to note the items which relate to the work of the Communities and Place Scrutiny

Advisory Board; identifying any items where further information is to be requested.

## **5.0 Verge maintenance**

5.1 A member of the Board raised the issue of verge cutting and wildflowers at Scrutiny Management Board 10 September 2020 as an issue for further scrutiny by Communities and Place Scrutiny Advisory Board.

5.2 This issue is being discussed at the next Highways Improvement Board on 1 Oct 2020 and it is proposed that a full item is then brought for scrutiny to November Communities and Place Scrutiny Advisory Board.

## **6.0 Action tracking**

6.1 At the request of the Chair an action tracker has been set up to enable the Board to monitor progress of recommendations made by the Communities and Place Scrutiny Advisory Board. The initial iteration of this can be found at Appendix 3

6.2 This tracker can be used going forward for members of the Board to be assured that recommendations are being actioned.

**Claire Notman**  
**Strategic Policy and Scrutiny Advisor**  
*14 September 2020*

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*Please ensure that every part of this section where there is an asterisk\* is completed in accordance with the instructions before sending the report to Legal and Democratic Services, (please delete this sentence, prior to release).*

## **Appendices**

- Appendix 1 –** Communities and Place Scrutiny Advisory Board Work Programme
- Appendix 2 –** Forward Plan of Key Decisions 1 October 2020 – 30 November 2020
- Appendix 3 –** Action Tracker

**Previous Relevant Council or Executive Decisions**  
***[including Local Committees]***

No previous relevant decisions

**Background Papers**

No background papers

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