

## **WORKINGTON HARBOUR MANAGEMENT COMMITTEE**

Minutes of a Meeting of the Workington Harbour Management Committee held on Friday, 21 October 2022 at 10.00 am at Port of Workington

### **PRESENT**

Mr M Johnson (Chair)

#### **County Councillors**

Mr A Bowness  
Mr R Dobson  
Mr A Markley

#### **Allerdale Borough Councillors**

Mr M Heaslip  
Mr C Sharpe

#### **Officers in Attendance:-**

|               |   |
|---------------|---|
| Mrs L Davis   | - Democratic Services Officer                     |
| Mr A Harty    | - Assistant Director - Environment and Enterprise |
| Ms A Jones    | - Executive Director - Economy and Infrastructure |
| Mr S Richards | - Port Manager                                    |

### **PART 1 – ITEMS CONSIDERED IN THE PRESENCE OF THE PUBLIC AND PRESS**

#### **12 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr K Little, Mrs C Tibble and Mr J Coughlan.

#### **13 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED**, that the press and public be excluded from the meeting during consideration of Agenda Item 9 – Port Manager's report and Agenda Item No 10 – Update on Existing Customer on the grounds that they contain exempt information as defined under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 relating to the financial or business affairs of any particular person including the authority holding that information.

#### **14 DISCLOSURES OF INTEREST**

Mr M Johnson declared an interest as a Managing Director of A J Johnson.

## **15 MINUTES**

**RESOLVED**, that the minutes of the meeting held on 22 July 2022 be confirmed as an accurate record.

## **16 MEMBERSHIP**

There were no changes in membership to note.

## **17 ACTION PLAN**

Members received the recommendations and action plan for Workington Harbour Management Committee from the Port Manager.

It was noted that the Port's business plan had been agreed and would be added to the Action Plan for monitoring purposes.

**RESOLVED**, that the report be noted.

## **18 ACCOUNTS AND PERFORMANCE INDICATORS**

The Port Manager updated members on the last Revenue and Expenditure for the quarter ending 30 September 2022 and outlined cargo that had passed through the Port and new business activities that were expanding the Port's customer base. Members were informed of generated revenue during the first months of this financial year. It was noted that dredging was completed. The Port Manager outlined proposals for using part of the reserve budget for maintenance and this was supported by members.

In answer to a member's question on elevated pilotage costs, the Port Manager explained that this was due to increased fuel costs but gave assurance that officers were aware of the issue. An annual review of the tariffs would take place, but with a caution that the prices needed to remain competitive

The key performance indicators were noted.

**RESOLVED**, that the report be noted.

## **19 DATE AND TIME OF NEXT MEETING**

It was noted that the next meeting of the Committee would be held on 20 January 2023 at 10 am at the Port of Workington.

## **PART 2 – ITEMS CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

### **20 PORT MANAGER'S REPORT**

Members received a report that informed and advised on the latest operational, commercial and financial position in relation to the Port's strategy and policies for the period from 1st July 2022 -30th September 2022.

The financial report covered the six-month period of this financial year 1st April 2022 - 30th Sep 2022. Members noted that during the first months of this financial year a total of 153k tonnes of cargo had been shipped through the Port. It was noted that a downturn in the DIY market had impacted on the port's customers. Members received a Covid 19 Update on response and recovery as well as a summary of the Port's commercial and business activities from 1 April 2022 to 30 June 2022. The Port's Health and Safety matters were outlined by the Port Manager.

Members were informed that the Port had recently recruited a business administration apprentice and an appointment had been made to the vacant Health and Safety and Environment Manager post. The Port Manager outlined the promotional work that was taking place to raise the Port's profile.

It was noted that a new 5 year business plan has been prepared for the Port, and was appended to the report.

Members were informed that detailed survey work had been carried out by a consultant to assist in planning the infrastructure improvements particularly in the areas of the quay walls. The full report was made available at the meeting.

To conclude, the Executive Director – Economy and Infrastructure updated members on Local Government Reform (LGR) and Investment Zones.

**RESOLVED**, that the report be noted.

### **21 REPORT ON EXISTING CUSTOMER**

The Assistant Director - Environment & Enterprise verbally updated members on an existing Port customer.

The Committee members supported the proposed actions.

The meeting ended at 11.05 am